

**Position:** Group Head of Procurement

**Location:** Fleetwood (travel required to Manchester office)

**Salary:** £70,000 - £80,000

Here at Ruby Energy, we continue our exciting growth into the new year with a brand-new vacancy for a Group Head of Procurement to be based within our offices in Fleetwood.

Reporting to the Chief Financial Officer, the Group Head of Procurement is responsible for developing and executing the procurement strategy across multiple business units within the organisation.

The Group Head of Procurement will oversee sourcing, supplier management, contract negotiations, and procurement operations to ensure cost efficiency, compliance, and strategic alignment with business objectives.

The role requires strong leadership, analytical, and negotiation skills to drive value and mitigate risks in the supply chain.

Travel to our other sites will be necessary on the Fylde Coast and Manchester.

### **Who are we?**

At Ruby Energy, we are more than just energy suppliers; we are champions of your progress, specifically tailored to empower SMEs. Our foundation is built on providing bespoke energy solutions that blend innovation with adaptability, ensuring that your business's unique energy needs are met with precision.

### **Our Journey**

Launched in 2002, we're experts in commercial utilities and we know what it takes to deliver high levels of customer service. With our Head Office in Fleetwood, Lancashire, and offices in Manchester, we are positioned to serve businesses across the UK with dedication and excellence.

### **The Ruby Way**

Ruby's values are at the heart of everything we do:

*Collaborative:* We ensure your voice is heard. We listen to our customers and strive to deliver strong, responsive customer service.

*Human:* We give a personal touch and support to our customers and each other, treating everyone with respect and understanding

*Committed:* We use innovative solutions to improve our services and always stick to our word.

We pride ourselves on delivering consistently high levels of customer service and innovative products to organisations across all industries. Our vision is to become the best independent commercial energy supplier in the country. We aim to provide contracts that are straightforward, competitive, and most importantly, tailored to your business needs.

### **Investing in the Ruby Community**

We are committed to fairness, transparency, honesty, and professionalism. By heavily investing in our people, processes, and systems, we continuously improve our customer engagement and service offerings.

**Main Responsibilities (but not limited to):**

- Develop and implement the organisation's group-wide procurement strategy to achieve cost savings and operational efficiency.
- Align procurement policies and practices with the company's long-term business objectives.
- Lead initiatives to optimise supply chain processes and drive digital transformation in procurement.
- Establish and maintain strong relationships with key suppliers, negotiating favourable terms and conditions.
- Conduct supplier evaluations, risk assessments, and performance reviews.
- Develop a supplier diversity and sustainability strategy to ensure ethical and responsible sourcing.
- Oversee the group-wide procurement budget, ensuring cost-effective purchasing decisions.
- Negotiate high-value contracts and agreements to maximise value and minimise risks.
- Monitor market trends, pricing fluctuations, and economic factors affecting procurement decisions.
- Ensure compliance with procurement regulations, company policies, and industry best practices.
- Implement robust procurement governance frameworks to mitigate fraud and inefficiencies.
- Establish and track KPIs for procurement performance across all business units.
- Lead, mentor, and develop a high-performing procurement team across multiple locations.
- Work closely with finance, operations and senior management to align procurement strategies with business goals.
- Foster a culture of continuous improvement within the procurement function.

**Knowledge & Skills:**

- 10+ years of procurement experience, with at least 5 years in a senior leadership role.
- Proven track record of managing large procurement budgets.
- Strong negotiation, contract management, and vendor relationship skills.
- Experience in global sourcing, risk management, and procurement digitisation.
- Knowledge of procurement software (SAP, Oracle, Coupa, Ariba, etc.).

**Qualification & Education Requirements:**

- Bachelor's degree in Procurement, Supply Chain Management, Business Administration, or a related field (Master's degree preferred).
- Professional certifications (e.g., CIPS, CPSM, CSCP) are highly desirable.

**Key Competencies:**

- Strategic Thinking & Business Acumen.
- Negotiation & Influencing Skills.
- Financial & Cost Management.
- Risk Assessment & Compliance.
- Leadership & Team Management.
- Strong Analytical & Decision-Making Skills.

**Benefits:**

- Working hours - Monday to Friday
- Buy & Sell Annual Leave Scheme
- Employee Assistance Programme (EAP)
- Access to Employee Health Scheme
- Career development
- Employee Recognition Incentives
- Company events
- Monthly dress down days
- Tea & coffee facilities & On-site Canteen
- Local discounts / benefits

**What you need to do now?**

If you would love to join us as our new Group Head of Procurement, we encourage you to apply now!

Be part of our bright future and ***talk to Ruby*** today!